



**Grant County Conservation District
Monthly Meeting Minutes
November 13, 2018 - 1:00 PM
1107 S. Juniper Drive, Moses Lake, WA 98837**

Attendance:

Supervisors – Dave Stadelman (Chair), Glenn Burkholder, Richard Leitz, Dan Roseburg, John Preston

Staff – Marie Lotz (Manager-Recorder), Leah Uhl, Tom English

Call Meeting to Order:

A quorum was established. Dave Stadelman, Chair, called the meeting to order at 1:00 PM at GCCD office in Moses Lake WA.

Public Input:

There was not any input from the public.

Approval of October 9, 2018 Monthly Board Meeting Minutes:

No changes or additions to October 2018 minutes.

Motion by Burkholder to approve minutes as presented for October 9, 2018 meeting minutes, second by Preston, motion carries.

Approval of November 13, 2018 Financial Reports:

Manager Lotz presented the financial report to the board. Financial topics included: budgets, deposits, grants. Also discussed Money Markets and checking account balance. Lotz and Burkholder will find time to research interest bearing accounts.

Motion by Burkholder to approve the November 13, 2018 financial report as presented by Lotz, second by Leitz, motion carries. Checks #9054-9097 dated October 10, 2018 to November 13, 2018 were totaling \$44,786.06. Payroll checks #9057-9060 totaling \$8,258.00 and #9075-9079 totaling \$12,319.77 included in total above.

Agency Reports:

Natural Resource Conservation Service (NRCS) Report – Submitted by Erin Kaczmarczyk, presented by Lotz. Topics: Become a TSP, EQIP, CSP, staffing.

Washington State Conservation Commission (WSCC) Report – Report in packet, presented by Lotz. Topic: Update CPDS.

Washington Association of Conservation Districts Report – Report in packet, presented by Lotz. Topics: Annual conference speakers.

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Old Business:

VSP Update – Lotz, Harold Crose, Leah Uhl, and Tom English attended a meeting at Franklin CD with the invite from past consultant, Anchor QEA. Discussions was about what they are doing for tracking, outreach, and implementation. We shared our outreach plan.

A letter was received by WSCC in releasing the \$22,000 retainage from the VSP budget.

A VSP Regional meeting will be held December 11th in Moses Lake. Lotz, Crose, Uhl, and English will be attending the meeting.

Office Space – Lotz and Crose met with the County Planner, Damien, about the minimum acres is needed to build on a site. He discussed it is 5 acres minimum, we were hoping for only 1 acre. Discussions about changing the allowable use for Government to build on Rural Urban Reserve land. Lotz and Crose will attend a County Commissioner meeting who will approve the designation change if brought before the Planning Board in which Lotz and Crose will attend in January. In the meantime, it was suggested in getting an engineer to subdivide now and meet with the health district.

Vehicle/Employee Accident Update – Heather Killinger is seeking a surgeon as suggested by L&I doctors. Her ability to work is unclear. Many schools are reaching out for our services and events are coming up soon that need to be complete for the projects to continue.

Farming for Our Future – Crose and Lotz had a meeting October 29th, presented the group the process to certify a farm using NRCS tools/data/spreadsheets. All agreed it was a great process but would like to double check the tools have been verified and to bring an actual farm plan next meeting.

NC Area Meeting Update – Lotz, Crose, Leitz, Preston and Stadelman attended the Area Meeting in Wenatchee. GCCD was awarded North Central Area Conservation District of the Year award.

WACD Annual Meeting – Preston is attending Nov. 26-28, Lotz/Crose/Leitz/Stadelman is attending Nov. 27-28.

New Business:

FCS Agreement – FCS is the consultant for Rates & Charges. The 2019 tax roll rate will be due soon. Preston made the motion to approve the contract with FCS for the 2019 database update in the amount of \$4,910, Roseburg seconded. Motion carries.

Education/Outreach Position – Lotz and Crose interviewed 3 people for the educator position. Elliott DeLong was the best candidate. He has a bachelor degree in biological sciences, worked for WDFW, mosquito, hatchery and PUD and substituted in Soap Lake and all the references had positive information.

Motion by Roseburg to hire Elliott DeLong at \$16 an hour, seconded by Leitz, motion carries.



Resolution for Crose to be Voting Member at WACD - Motion by Burkholder to approve resolution for Harold Crose to be a voting member at the annual WACD Convention, Preston seconded, motion carries.

Resolution # 111318-02

Set Election Date – Preston made the motion to approve the resolution to hold the annual election on February 12, 2019, 8:30 AM to 12:30 PM at the GCCD office, the candidates filing deadline is January 15, 2019 by 4:30 PM at the GCCD office, absentee ballot requests are by January 22, 2019 by 4:30 PM at the GCCD office, and the election supervisor is Lyle Stoltman, Leitz seconded. Motion Carried. **Resolution #111318-03**

Resolution for Claims Agent for Grant and Adams Counties – Preston made the motion to approve the resolution naming Richard Leitz as the claims agent and to file it with Grant County, Burkholder seconded. Motion Carries. **Resolution #111318-04**

Burkholder made the motion to approve the resolution naming Richard Leitz as the claims agent and to file it with Adams County, Roseburg seconded, motion carries. **Resolution #111318-05**

DOE Upcoming Algae Meeting – GCCD was contacted to attend an agency meeting on the concerns this summer of the toxic blue algae in Moses Lake. Staff will attend to offer assistance once the date is set.

Change Date for GCCD December Board Meeting and Annual Meeting – Due to the VSP Regional Meeting being held on the same day in December as the GCCD Board Meeting, it was suggested to move the meeting to the following day on Wednesday and to move the location to where GCCD's annual meeting is being held at the Grant County Public Works in Ephrata due to no facilities available in Moses Lake.

Motion by Leitz to move the GCCD December meeting to December 12, 2018 to be held at the Grant County Public Works located in Ephrata, Preston seconded, motion carries.

Other New Business:

DOE Delegated Burn Authority - Roseburg made the motion to approve for GCCD to be the delegated authority for agricultural burns in Grant County for Department of Ecology, Burkholder seconded, motion carries.

No-Till Drill – GCCD has returned the no-till drill to WSU Ext and will no longer rent it out as they are putting it up for auction.

Legislative Days – The date has been set for January 28th and Lotz asked who all can attend. Lotz, Crose, Preston, Leitz and Stadelman plan on attending and motel rooms will be reserved for all.

From Farm to Fork Food Safety Forum – Lotz and Stoltman attended the conference in Walla Walla and guest speaker was past manager for the Conservation Districts Partnership, John Larson now with American Farmland Trust. Was a great conference with other speakers such as Josh Giuntoli with the WSCC and Jack Field with Cattle Feeders and Jay Gordan with Dairy Federation.

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Adjournment:

There being no further business Preston made the motion to adjourn, second by Burkholder. Motion carries.

The meeting adjourned at 2:56 PM. The next monthly board meeting will be December 12, 2018 at 1:00 PM at the Grant County Public Works Department in Ephrata.

Chair Approval

Recorder Signature

Date

Date

Summary of Motions:

Motion by Burkholder to approve minutes as presented for October 9, 2018 meeting minutes, second by Preston, motion carries.

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Preston made the motion to approve the contract with FCS for the 2019 database update in the amount of \$4,910, Roseburg seconded. Motion carries.

Motion by Roseburg to hire Elliott DeLong at \$16 an hour, seconded by Leitz, motion carries.

Motion by Burkholder to approve resolution for Harold Crose to be a voting member at the annual WACD Convention, Preston seconded, motion carries. Resolution # 111318-02

Preston made the motion to approve the resolution to hold the annual election on February 12, 2019, 8:30 AM to 12:30 PM at the GCCD office, the candidates filing deadline is January 15, 2019 by 4:30 PM at the GCCD office, absentee ballot requests are by January 22, 2019 by 4:30 PM at the GCCD office, and the election supervisor is Lyle Stoltman, Leitz seconded. Motion Carried. Resolution #111318-03

Preston made the motion to approve the resolution naming Richard Leitz as the claims agent and to file it with Grant County, Burkholder seconded. Motion Carries. Resolution #111318-04



Burkholder made the motion to approve the resolution naming Richard Leitz as the claims agent and to file it with Adams County, Roseburg seconded, motion carries. **Resolution #111318-05**

Motion by Leitz to move the GCCD December meeting to December 12, 2018 to be held at the Grant County Public Works located in Ephrata, Preston seconded, motion carries.

Roseburg made the motion to approve for GCCD to be the delegated authority for agricultural burns in Grant County for Department of Ecology, Burkholder seconded, motion carries.

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